

**JEFFERSON COUNTY PARKS COMMITTEE MINUTES
320 SOUTH MAIN ST, JEFFERSON WI 53549
ROOM 202**

December 5, 2011 at 1:00 p.m.

Committee: Glen Borland-Chairman, Paul Babcock, Rick Kuhlman, Steve Nass, Augie Tietz

1. Call the Meeting to Order - The meeting was called to order by Chairman Borland at 1p.m.
2. Roll Call

Committee members present included: Borland, Babcock, Kuhlman and Nass. Tietz absent.
Others Present: Joe Nehmer, Kevin Wiesmann, John Molinaro, Gary Petre, Phil Ristow, Kim Buchholz, Mike Burrow, Brian Hinricks, Merri Oxley, Janie Krohmer and Frank Butterfield.

3. Certification of Compliance with the Open Meetings Law – In Compliance
4. Review of the Agenda – Approved
5. Approval of November 7 and November 30, 2011 Meeting Minutes

Motion made by Nass, seconded by Kuhlman, to approve the November 7 and November 30, 2011 meeting minutes; motion approved.

6. Public Comment
Merri Oxley and Janie Krohmer introduced themselves to the committee. They are working with the Jefferson County Economic Development Consortium on the JEM grant. They will be looking at marketing Jefferson County; giving us a brand. Over the next year, they will be documenting and writing a marketing plan.
7. Communications
 - a. Friends of the UW Arboretum tour in the Spring
 - b. Providing restroom facilities year round at Carnes Park East and Garman Nature Preserve: Staff informed the committee that due to usage and park user request, the department will now be providing restroom facilities at both Carnes Park East (Mason Farm) and Garman Nature Preserve.
 - c. Paving at Korth Park: Committee was informed that the bump out parking and trail on the hill has been paved.
 - d. Paving at Dog Park: committee was informed that a section of paving has been completed at the Dog Park. Both projects were completed by the Highway Department.
 - e. Comment on Joe's park visit on November 21, 2011
 - f. County sees increase in Park Shelter Reservation for 2012: article distributed
 - g. Standard Process helps Bolster Jefferson County Parks Endowment Fund: article distributed

8. Opening of Bids on Crop Land Lease for Dorothy Carnes Park Farm Parcel

Joe stated that he and Kim, with Phil as their witness, opened the bids at bid closing this morning in order to compile the information for today's meeting.

9. Discussion and possible action on lease agreement for Dorothy Carnes park farm parcel

A bid results sheet was distributed to committee members. Refer to attached sheet for detailed information.

Motion by Kuhlman, seconded by Babcock, to accept the high bid from W.D. Hoard & Sons Company bid for \$69,768. Motion approved.

10. Discussion and possible action on National Trust for Historic Preservation grant – John Molinaro

John introduced Frank Butterfield with the National Trust for Historic Preservation. John explained that the National Trust for Historic Preservation may be able to provide a planning grant to assist with the restoration process of the log cabin at the Mason Farm. Frank addressed the committee giving a background of his organization and explaining the grant in greater detail. Frank also distributed information on his organization as well as the grant. Grant deadlines are in February, June and October annually. Discussion occurred. Committee encouraged staff to proceed with a grant application.

11. Discussion and possible action on listing the Mason farm cabin on the Jefferson County Historic Registry

Motion by Steve, seconded by Rick, that the log cabin at the Mason Farm be listed on the Jefferson County Historic Association as a landmark status. Motion approved.

12. Discussion and possible action on amending the Parks Ordinance to comply with concealed carry law

Phil addressed the committee and gave an overview of the law. The current park ordinance states that a firearm may not be discharged in a park. Phil recommended that the committee do nothing at this point because of the ever changing interpretation of the law. Phil will keep the committee posted on changes that need to be made.

13. Discussion and possible action on applying for community Development Block Planning Grant for bike trail feasibility studies

Joe introduced Brian Hinricks, a consultant with Foth, that has been advising us on a possible funding opportunity for completing feasibility studies on the proposed northern bike trail. Joe gave a brief overview of the proposed trail; Watertown to Oconomowoc, Watertown to Waterloo and Waterloo to Lake Mills. Brian has a great amount of knowledge on grants and is recommending that we proceed in the direction of submitting a Transportation Enhancement grant in the future. In order to do that, additional work is needed. Brian has been in contact with the Economic Development Group. They have the ability to award grants up to \$25,000 for planning purposes. The grant by law must be awarded within six weeks of application. Gail Towers-MacAskill has also been informed of the project and interest. The grant requires a 50% match; half of the 50% can be in-kind services. It is believed that the Yaggy Colby study can be used as a match since the bill has not yet been paid.

Motion by Steve, seconded by Paul to proceed with the grant application. Motion approved.

14. Discussion and possible action on Glacial Heritage Area

John stated that he has spoken with Mark Aquino at the DNR. Mark and John discussed the concept of doing individual property MOU's. A lengthy discussion occurred. We currently have the general MOU in the works and a potential MOU for the Holzheuter property.

A decision was not arrived at.

15. Endowment Update

Joe distributed copies of the brochure to committee members.

16. Set Tentative Meeting Date/Time

The next meeting is scheduled for Monday, January 9, 2012 at 1 p.m. in room 202. Steve will not be in attendance.

17. CONVENE IN CLOSED SESSION PURSUANT TO S.1985 (1)(E) for the purpose of deliberation or negotiating the purchasing of public properties

Motion by Paul, seconded by Rick, to go into closed session. Roll call vote taken. Borland, yes; Babcock, yes; Kuhlman, yes; Nass, yes. Nehmer, Buchholz, Ristow, Petre, Burrow present also.

18. RECONVENE IN OPEN SESSION

Motion by Rick, seconded by Paul, to reconvene in open session at 2:25 p.m. Motion approved.

Motion by Steve, seconded by Rick, to not proceed with the purchase of the discussed property is closed session. Motion approved.

19. Adjourn

Motion made by Steve, seconded by Paul, to adjourn at 2:30 p.m. Motion carried.